

**HOLSTON CONFERENCE OF THE
UNITED METHODIST CHURCH**

PEACE WITH JUSTICE GRANT PROGRAM

GUIDELINES AND APPLICATION FORM 2006

The BOOK of DISCIPLINE 2004, OF THE UNITED METHODIST CHURCH

¶ 264.5 Peace with Justice Sunday... has been celebrated with an offering on the First Sunday After Pentecost. Congregations are to observe Peace with Justice Sunday on this date or on another date appropriate to the local church....

¶ 264.5a) The annual conference treasurer shall retain 50 percent of the receipts for Peace with Justice ministries in the annual conference, to be administered by the annual conference board of church and society or equivalent structure.

The Peace with Justice Sunday, preferably with offering taken on the first Sunday after Pentecost, witnesses to God's demand for a faithful, just, disarmed and secure world. It is the responsibility of the Holston Conference Peace with Justice Committee to provide guidelines for the administration of the funds collected from the observation of this Sunday and offering.

PEACE WITH JUSTICE GRANT PROGRAM

Funding for this program is generated by the local churches from the Peace with Justice offering taken on Peace with Justice Sunday. 50% of the offering is retained in the Annual Conferences and the remainder is forwarded to the General Church. The total amount available for grants varies annually according to the offerings collected.

Grants are awarded annually. Continuing funding may be recommended.

Awards totaled just over \$2,800.00 for year 2005.

(Cover Page for Peace with Justice Grant Application)

(This page is intentionally left blank.)

INSTRUCTIONS FOR SUBMITTING A GRANT APPLICATION

Page 1 of 2

Eligibility: To apply for funding from the PWJ Program, the applicant must be a United Methodist local church or district, or other affiliated organization, or an ecumenical group/organization working with and through at least one United Methodist agency or organization.

Criteria: Applicants must work toward achieving at least one of the following objectives:

Objective 1: Assist United Methodists in understanding and responding to violence and militarism.

Objective 2: Involve United Methodists in efforts to end conflicts and violent aggression in the world, nation, or community.

Objective 3: Promote just national and international policies and actions (governmental and non-governmental) seeking to restore communities and respond to the disproportionate effect of injustices on racial and ethnic persons.

Objective 4: Support policies that promote systematic economic justice and the self-development of peoples.

Conectionalism: A letter from the United Methodist District Superintendent of the geographical area in which the program is located must be attached showing connectional information. This letter will also serve as a reference.

Grant recipients shall make it known that this program or project is supported by the Peace with Justice Program of the Holston Conference of the United Methodist Church.

Application Form: Plan ahead to complete your application within the time frame: Application forms are available to applicants by mail and may be downloaded from the Holston Conference web page (www.holston.org).

Applications must be received by April 1st and October 1st of the calendar year for consideration at the regularly schedule Peace with Justice and Outreach Advocacy meetings.

Decisions are made by the Peace with Justice and Outreach Advocacy Team or the designated Review Subcommittee.

Please be sure that the name and address shown in question 3 is the fiscal agent for the program/project.

Submit application with all necessary additional pages. Answer every question fully.

INSTRUCTIONS FOR SUBMITTING A GRANT APPLICATION

Page 2 of 2

You may use one additional page for project description and budget (page 3 of application). References may be listed if you have obtained their permission prior to submitting the application. *A letter from the District Superintendent is required.*

The original and two copies of applications shall be sent with all necessary attachments. Mail completed forms (original and two copies) to:

Fountain City United Methodist Church
c/o Holston Conference Peace with Justice Grant Program
att: Rev. Don Hanshew
212 Hotel Ave
Knoxville, TN 37918

AFTER SUBMITTING AN APPLICATION

1. The Peace with Justice coordinator will acknowledge receipt of the application to the sender with a copy to the District Superintendent as listed in (Question 13).
2. Decisions are made at the April and October meetings of Peace with Justice and Outreach Advocacy Team, or Review Subcommittee if designated, and applicants will be notified as soon as possible.

**HOLSTON CONFERENCE OF THE
UNITED METHODIST CHURCH
PEACE WITH JUSTICE GRANT PROGRAM APPLICATION**

Page 1 of 2

APPLICATION: 2006-2007

FOR OFFICE USE:

Date Received:

APPLICATIONS ARE DUE BY: APRIL 1ST AND OCTOBER 1ST

1. Title of the Program/Project and purpose:

2. Complete address of the Program/Project:

3. Complete name and address of the fiscal agent for the Program/Project to which the check should be made out if different from the above.

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>
-------------	----------------	--------------	------------	--------------

4. Complete address of the Director of the project including phone, fax number, and email:

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>
-------------	----------------	--------------	------------	--------------

5. Attach a one-page description of this Program/Project identifying how the goals of this Program/Project work to implement at least one objective of the Peace with Justice Program (see page 2). Include the expected completion dates of this program and a brief budget showing anticipated income from all sources and expenses.

6. How will this program be evaluated? Are clients involved in the evaluation process?

7. What is the amount requested from PWJ Grants? (Maximum of \$2,000)

8. Has this Program/Project received funding from PWJ previously?

When?

How much?

**HOLSTON CONFERENCE OF THE
UNITED METHODIST CHURCH
PEACE WITH JUSTICE GRANT PROGRAM APPLICATION
Page 2 of 2**

9. Has this Program/Project received funding from other United Methodist Church grants previously?
When? How much?
10. How did you learn about the Peace with Justice Grant?
11. Do you plan to send an invitation to local, state, and national representatives for participation in your event (if applicable)?
12. Do you plan to invite other faith institutions and agencies to participate in this event (if applicable)?
13. Complete address of the District Superintendent of the geographical area in which the project will be held, including phone, fax number, and email:
Name Address Phone Fax Email
14. For ecumenical based organizations/agencies. Indicate previous and current relationship to the United Methodist Church. (Attach an additional page. 100 word limit)

PROJECT DESCRIPTION AND BUDGET (PAGE 3)