

exchange:

KNOXVILLE, Tenn. – Director of Finance Services/Conference Treasurer for Holston Conference of The United Methodist Church. Requirements: CPA or equivalent; working knowledge of the UMC and its structure and agencies; advanced computer and technological skills; five years of management experience; demonstrated knowledge of church pension and health benefits; oversight of \$15 million budget; work with staff and other conference administrative groups. Salary and benefits commensurate with education and experience. Holston Conference is an equal opportunity employer. Send resume to MFT, c/o Office of Resident Bishop, P.O. Box 32939, Knoxville, TN 37930-2939, or e-mail to gordonridenour@holston.org on or before April 4.

JOHNSON CITY, Tenn. – The Holston Conference youth ministries staff is seeking a summer intern for the Johnson City office. The internship will run from June 1 to Aug. 9 and is open to college and seminary students. Participation in and travel to summer youth events is expected. The stipend is a \$1,500 scholarship and work-related expenses. Housing is not included. Application deadline is March 25. For more information, visit www.holstonyouth.com or call the youth office at (423) 928-2156.

MARION, Va. – First Marion UMC has a used projector for sale: Barco 3500 lumens. \$694. Contact Glenn Wilson at (276) 783-6599 or (276) 759-6977 or Glenn.wilson@adelphia.net.

KNOXVILLE, Tenn. – Emerald Youth Foundation seeks a full-time middle school director who will supervise a team of coordinators. Responsibilities include implementing programs providing Christian teaching, academic support, mentoring, enrichment, and recreation. Send resume to: Emerald Youth Foundation, 1718 N. Central Street, Knoxville, TN 37917.

ELIZABETHTON, Tenn. – First Elizabethton UMC seeks full-time director of youth and student ministries. Duties include oversight of Christian education program for ages five through 18 (K-12) and associated children's and youth programming. Applicant must actively support the doctrine of the United Methodist Church. Send resume to: Doug Hulshult, Staff-Parish Relations, First UMC, 614 Woodland Drive, Elizabethton, TN 37643, or djhuls@chartertn.net.

PINEY FLATS, Tenn. – Piney Flats UMC near Johnson City is accepting applications for a part-time pianist or organist. Responsibilities include Wednesday night choir rehearsal, Sunday morning worship, and occasional special services. Position begins in May. Send inquiries to Rev. Laura Rasor, 355 Piney Flats Road, Piney Flats, TN 37686, phone (424) 538-7816, or e-mail lrasor@earthlink.net.

PINEY FLATS, Tenn. – Piney Flats UMC is accepting applications for a 10-week summer internship position. The intern will coordinate activities for more than 80 active children and youth. Send inquiries to Rev. Laura Rasor, 355 Piney Flats Road, Piney Flats, TN 37686, phone (424) 538-7816, or e-mail lrasor@earthlink.net. ■

conference staff:

Search for new treasurer

The conference leadership has formed a search committee to fill an upcoming vacancy in the finance office, Personnel Resources Team Chair Mary Frances Tucker recently announced.

Clyde McDonald, director of finance services/conference treasurer, has announced his retirement effective later this year. The search committee hopes to fill the position by Annual Conference in June, said Tucker, who will serve as search committee chair.

Search committee members and the teams or offices they represent include: Bishop James Swanson, resident bishop; the Rev. Gordon Ridenour, executive assistant to the bishop; Bill Deskins, Holston Conference Foundation and Personnel Resources Team; Gene Frazer, Board of Trustees; the Rev. Andy Ferguson, Council on Finance and Administration (CFA); Sandra Davis, CFA; and Bob Lee, CFA. ■

For more information about the position, see "Exchange" on this page.

Don't be late

Annual Conference deadlines announced

The 2005 session of the Holston Annual Conference is scheduled June 12-15 in Lake Junaluska, N.C. Here are deadlines for the annual gathering of clergy and lay representatives from Holston's 923 churches.

Reports

Deadline is March 18 for all documents to be printed in the "Book of Reports." Reports should be mailed or e-mailed to: Secretary of Annual Conference, P.O. Box 32939, Knoxville, TN 37930-2939, or GradyWinegar@holston.org. Reports not received by the deadline will not be printed in the "Book of Reports" and will require Annual Conference approval to present or distribute, in as much as they did not meet the requirements as set forth in the Standing Rules.

Housing information

An information packet has been mailed to clergy, lay members and lay members at-large. The Housing Request card must be completed and returned to the reservations office at Lake Junaluska postmarked no later than March 19.

Special meals

Reservations for special meals must be requested by mail or e-mail by March 29 to: Coordinator of Annual Conference, P.O. Box 32939, Knoxville, TN 37930-2939, or AnneTravis@holston.org. Upon receipt, a form will be mailed requesting the specifics of the meal, including the number of persons involved with each special meal. The deadline for receipt of the reservation form is May 26.

Resolutions

Send resolutions by March 31 to: Committee on Resolutions, Holston Conference, P.O. Box 32939, Knoxville, TN 37930, or by e-mail to SheilaKnowles@holston.org.

Definition of a resolution: A resolution is a statement to effect change in policies, procedures, or practices of the annual conference. A resolution may address an issue that the author(s) deem to be important. Resolutions should contain both rationale and the desired result. A resolution should focus on one issue or desired change. Resolutions must include the name(s) of those submitting the resolution.

Audiovisual requests

All audiovisual requests should be made by March 31. Delivery of completed audiovisual materials are due by April 30. For more information, contact Donna Hankins at (865) 690-4080 or dhankins@holston.org.

Space for meetings and activities

Reservations for meeting and/or activity space in addition to those that are part of the conference schedule must be requested by May 26. Requests may be mailed or e-mailed to: Coordinator of Annual Conference, P.O. Box 32939, Knoxville, TN 37930-2939, or AnneTravis@holston.org.

Registration

A completed Registration Card will be mailed with the "Book of Reports." The information on the card should be updated/corrected and the card presented at the Annual Conference registration desk, Harrell Center office, beginning at 2 p.m. on Sunday, June 12.

Child care

Child care will be available during all sessions of the Annual Conference without cost.

Accessible information

Annual Conference details will be presented online at <http://ac.holston.org>. ■

Due dates

☛ **March 18**
"Book of Reports"

☛ **March 19**
Housing request cards

☛ **March 29**
Requests for special meals

☛ **March 31**
Resolutions
Requests for audiovisual

☛ **April 30**
Final audiovisual materials

☛ **May 26**
Requests for meeting and activity space

☛ **June 12**
Registration cards